



### DRC Neighbor Notification Form

At the time that plans for any construction or changes on a property are submitted for DRC review, the applicant is responsible for mailing to all adjacent property owners within 60 feet of the property lot line, notification of the application at least two weeks prior to the DRC meeting. Notification will contain: Requesting property owners contact information and property address, reason for request, and DRC meeting date and time. Applicants within a sub-association will provide a signed letter of approval from the sub-associations Board of Directors at time of submittal. Adjacent owner’s addresses can be found on the Eagle County GIS map with assessor’s address of record being used.

Applicant must send notification by certified mail, return receipt required

Return Address: Homestead Owners Association Inc.  
P.O. Box 808  
Edwards, CO 81632-0808

Applicant is to attach all receipts to this form and submit it to the DRC coordinator with DRC Application. All neighbors to be notified will be verified by the DRC, any neighbors missed by the applicant will void the submittal as incomplete.

Please list all property owners below that you have notified and attach receipts:

Applicants Name: _____		Date of Submittal: _____	
Name _____	Physical Address _____	Name _____	Physical Address _____
Mailing Address _____		Mailing Address _____	
Name _____	Physical Address _____	Name _____	Physical Address _____
Mailing Address _____		Mailing Address _____	
Name _____	Physical Address _____	Name _____	Physical Address _____
Mailing Address _____		Mailing Address _____	
Name _____	Physical Address _____	Name _____	Physical Address _____
Mailing Address _____		Mailing Address _____	
Name _____	Physical Address _____	Name _____	Physical Address _____
Mailing Address _____		Mailing Address _____	

Signature: \_\_\_\_\_

DRC Coordinator Signature: \_\_\_\_\_ Date Received: \_\_\_\_\_



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