



DRC General Change Application

This Homestead DRC Change Form will help you present a complete application for any changes you plan to make to your property in Homestead. As you know covenants require DRC approval for any exterior change including fencing, painting, remodeling, play equipment, and landscape changes. Submittals for alterations, additions, or remodels require you to fill out a more extensive Design Review Committee Application for New Construction/Additions. There is no fee for general change applications. An hourly rate will be charged for requests that require architectural or other outside consultation. In addition some projects will require a Performance Bond with the amount to be determined by the DRC. Some changes may be staff approved. Please contact staff to find out if your change can be staff approved. Staff submittal review will take 10 days to 2 weeks. For any DRC General Change application (including staff review applications), the following items must be submitted to the DRC representative at least 15 days prior to any regularly scheduled meeting:

- General Change Application form and Neighbor Notification form with attached proof of notification.
- General site plan including existing elements and proposed changes. Fence applications will need to provide a licensed survey with fence locations noted.
- Photos of existing elements and a set with notations of changes.
- Rough elevations and material suggestions, if applicable.

Name _____ Phone Number _____

Physical Address _____ Lot _____ Block _____ Filing _____

Mailing Address _____ City _____ State _____ Zip _____

Email Address _____

Nature of Change _____

Building Permit Required? (if building permit is required, use new construction form) _____

Project Start Date _____ Project End Date _____

Repainting – Bring in a complete set of elevations showing which areas you plan to paint which colors. Please provide paint chips or samples and a photo of your home.

Fences – Provide a sketch or photo of the fence design, a licensed survey to scale showing location, dimensions, specifications and materials. All fence applications must be approved by the DRC at a meeting.

Landscape Changes – Provide a new landscape plan on a site plan to scale that clearly shows setbacks, home location, specifications, existing items, proposed items and all new materials.

SIGNATURE OF OWNER _____ **DATE** _____